



LOGISTICAL DETAILS FOR THE USAID NETMARK TECHNICAL MEETING ON NEW AND TRANSFERABLE LLIN TECHNOLOGIES

- 1. TIMING:** The group meetings will take place from the morning of Tuesday, Sept. 27 to the afternoon of Thursday, Sept. 29. Flights to Europe and the US generally leave in the evening from Nairobi. On Sept. 30 and Oct. 1, NetMark and Anovotek staff will be available to meet separately with companies that want to discuss LLIN adoption.
- 2. LOCATION:** Safari Park Hotel in Nairobi, Kenya.
Telephone: +254 20 3633 000 /312
Fax +254 20 856 1584 (fax).
- 3. FLIGHT RESERVATIONS:** Attendees should book and pay for their roundtrip plane ticket to Nairobi.
- 4. AIRPORT TRANSFERS:** This will be compliments of the Safari Park Hotel. Please forward your confirmed flight itinerary to Hayley Fraser (hfraser@aed.org.za) so that these details can be forwarded to the hotel.
- 5. HOTEL EXPENSES:** NetMark has booked a block of 70 rooms at a special rate for use by the participants. Attendees wanting to reserve one of these rooms should contact hfraser@aed.org.za. The standard rooms cost US\$107 per night including breakfast. NetMark will pay for the conferencing cost which includes a buffet lunch and one soft drink for the days of September 27-29.
- 6. ATTENDEE COSTS:** Attendees will be responsible for all telephone charges, all dinners, lunch on non-conferencing days (Monday 26 September & Friday 30 September), room service, alcoholic beverages, business center charges, tips etc. These must be paid upon check-out.
- 7. E-MAIL ACCESS:** All the bedrooms have a dial up connection. The main reception has wireless internet which you can use with your own laptop. There is also a cyber café at the business center open from 07h00 to midnight. It is well equipped with modern computers and photocopiers.
- 8. MEETING ROOMS:** To encourage interaction between companies, NetMark has booked two small conference rooms that can be used by reserving them through NetMark staff.

9. VISA LETTERS: If you need any assistance securing a visa please contact Hayley Fraser (hfraser@aed.org.za or 27.11.466.9794) immediately. Visa application forms for Kenya can be found at <http://www.swiftline.co.za/visa/downloads/Kenya.pdf> Participants are required to pay their visa costs themselves. Visas are available at the airport upon arrival for citizens of many countries.

10. YELLOW FEVER VACCINATION CARDS: Please bring your yellow WHO vaccination card with you if traveling from a Yellow Fever endemic area.

11. MEETING LOGISTICS AND EMERGENCY CONTACTS: The following NetMark staff member in Johannesburg can be contacted before the meeting to answer any questions on logistics:

Hayley Fraser
27.11.466-9794 (W)

Rob Hamer
27.11.466.9795 (W)

Technical questions on the content of the workshop should be directed to:

Dr. Will Shaw
1.202.884.8864 (W)
1.301.977.1362 (H)

12. OTHER INFORMATION may be found on the NetMark web site:
www.netmarkafrica.org

We look forward to a series of productive and successful meetings. Should you have any questions or need assistance please do not hesitate to contact us.